

ACTION LIST

ITEM	NOTES	TARGET DEADLINE
Waterfill station project	final install date TBD – Administration preparing communications to public & current key holders to advise	March
Land Use Bylaw	Administration to get quote for 3rd party	April
Utility Bylaw		April
Procedural Bylaw	Update to align with Mayor elect & other provisions	March
Community Standards Bylaw	Combine miscellaneous bylaws into one and update (noise, unsightly, etc.)	April
	Create plan for public engagement & facilitate	March
Traffic Bylaw	Update: Consider changing speeds in certain areas?	April
	Create plan for public engagement & facilitate	March
Grant research	Ongoing	Ongoing
Reserves Summary	Ongoing - adjust after audited financials	November
Bylaw for Council Committees	Admin direct to prepare draft for consideration	May
Public Participation policy		April
CCV Maintenance Policy		March
Sewer line 51 Avenue	Admin to prepare tender package / RFP - considering additional grants	March
Building agreements with not for profits	Council and admin discussed, drafted	March
Strategic Plan	Obtaining quote	April
Tax Incentives	Developing options	April

Development package / marketing package	Ideas being gathered	Ongoing
Sidewalk Snow Removal Bylaw	Combine with community standards	March
Procurement Policy		March
Removing/cleaning concrete/other material from tree dump		May



**COUNCIL
REQUEST FOR DECISION**

MEETING DATE:	March 3, 2025	PRESENTED BY:	Kylie Rude, CAO
TITLE:	Operating Expenditures Borrowing Bylaw		
AGENDA ITEM:	8.1		

BACKGROUND/ PROPOSAL

Annually, most municipalities pass a borrowing bylaw should there be a need to borrow funds to meet operating requirements until such a time as tax revenue is collected.

RECOMMENDED ACTION

That Bylaw 2025-004 Operating Expenditures Borrowing Bylaw be given first reading.

That Bylaw 2025-004 be given second reading.

That Council unanimously agree to consider giving Bylaw 2025-004 Operating Expenditures Borrowing Bylaw, third reading at this meeting.

That Bylaw 2025-004 be given third reading.

BYLAW # 2025 – 004
Operating Expenditures Borrowing Bylaw

**A BYLAW OF THE VILLAGE OF ANDREW IN THE PROVINCE OF
ALBERTA TO AUTHORIZE BORROWING FOR THE PURPOSE OF
FINANCING OPERATING EXPENDITURES**

WHEREAS Sec. 251 of the Municipal Government Act (MGA) provides that a municipality may only make a borrowing bylaw if the borrowing is authorized by a borrowing bylaw.

AND WHEREAS Sec. 256 of the MGA provides that a municipality may make a borrowing for the purpose of financing operating expenditures of the municipality provided that the amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

AND WHEREAS Sec. 256 of the MGA further provides that a borrowing bylaw does not have to be advertised if the term of the borrowing does not exceed three years.

AND WHEREAS the council of the Village of Andrew (Municipality) deems it advisable to borrow to meet the operating expenditure of the Municipality until such a time as the current taxes levied or to be levied are collected.

NOW THEREFORE under the authority of the Municipal Government Act RSA 2000, Chapter M-26, the council of the Village of Andrew in the Province of Alberta, duly assembled enacts as follows:

PART 1- DEFINITIONS AND INTERPRETATION

1. This Bylaw may be cited as the "Operating Expenditures Borrowing Bylaw."

Definitions

"MGA" means the Municipal Government Act, RSA 2000, Chapter M-26.

"Chief Administrator Officer" means the chief administrator officer for the Village of Andrew.

"Mayor" means the chief elected official of the Village of Andrew.

"Deputy Mayor" means the appointed chief elected official to act on the mayor's behalf in their absence.

"Municipality" means the municipal corporation of the Village of Andrew.

"ATB Financial" means Alberta Treasury Branches.

PART 2- BORROWING AUTHORIZATION

2. The Village of Andrew may borrow from ATB Financial sums of money from time to time to meet, until taxes are collected or in certain cases the approved delivery of federal and/or provincial grant funding sources to the Village of Andrew, provided that the principal sum owed to ATB Financial at one time shall not exceed the sum of \$200,000 (Two Hundred Thousand Dollars.)

3. All sums borrowed under this Bylaw shall be borrowed on the general credit and security of the Village of Andrew.
4. The Chief Administration Officer and the Mayor or Deputy Mayor of the Village of Andrew are hereby authorized to:
 - a) Apply to ATB Financial and obtain a revolving line of credit facility and/or credit card, with a credit limit not to exceed the maximum amount this bylaw authorizes and
 - b) Execute on behalf of the municipality, promissory notes and other negotiable instruments or other evidence of indebtedness for the line of credit facility and/or credit card as ATB Financial may require as evidence of and security for all sums borrowed.

Interest Rate, Terms and Terms of Repayment

5. All sums borrowed under this bylaw shall bear interest at a rate per annum not to exceed ATB Financial Prime plus 1.00% and such interest will be calculated daily and due payable monthly.

Repayment Source

6. Revenue derived from the collection of municipal taxes levied will be used to repay the principal borrowed and interest owing under the Bylaw.

Severability

7. Every provision of this Bylaw is independent of all other provisions, and it is the intention of the Council that if any provision of this Bylaw is declared invalid by a court of competent jurisdiction, all other provisions of the Bylaw shall remain valid and enforceable.

Effective Date

8. This Bylaw shall come into force upon final passing thereof.

READ for a first time this ____ day of _____, 2025.

READ for a second time this ____ day of _____, 2025.

READ for a third and final time and passed this ____ day of _____, 2025.

Mayor Barry Goertz

Deputy Mayor Tammy Pickett

CAO, Kylie Rude



**COUNCIL
REQUEST FOR DECISION**

MEETING DATE:	March 3, 2025	PRESENTED BY:	Kylie Rude, CAO
TITLE:	Assessment Review Board Members		
AGENDA ITEM:	9.1		

BACKGROUND/ PROPOSAL

The Village has an agreement in place with Capital Region Assessment Services Commission (CRASC) to provide Assessment Review Board services. As a reminder, assessment review boards serve the purpose of hearing any appeals of property assessment. Deadlines for appeals are prescribed by timelines in the Municipal Government Act and are communicated on the annual combined assessment/tax notices sent to Village taxpayers.

The Municipal Government Act, section 454 requires municipalities to appoint assessment review board officials annually.

RECOMMENDED ACTION

That the Village of Andrew appoint the following Assessment Review Board officials for 2025:

ARB Chairman - Raymond Ralph

Certified ARB Clerk - Gerryl Amarin

Certified Panelists - Darlene Chartrand
Sheryl Exley
Tina Groszko
Richard Knowles
Marcel Leblanc
Raymond Ralph



**COUNCIL
REQUEST FOR DECISION**

MEETING DATE:	March 3, 2025	PRESENTED BY:	Kylie Rude, CAO
TITLE:	July 23 Council Meeting		
AGENDA ITEM:	9.2		

BACKGROUND/ PROPOSAL

As the CAO will be away on holidays from July 23-29, the July 23 Council meeting will either have to be cancelled or rescheduled.

In 2024, summer council meetings were cancelled to provide a summer recess for both Council and staff so cancelling the July 23 meeting could facilitate this summer recess again. Alternatively, the meeting can be changed.

Keep in mind that special Council meetings can also be called should situations arise that need to be discussed.

Options:

1. That the July 23, 2025 Council Meeting be cancelled.

OR

2. That the July 23, 2025 Council meeting be rescheduled to _____.

RECOMMENDED ACTION

That the July 23, 2025 Council Meeting be cancelled.



Lamont Health Care Centre

Telephone (780) 895-2211 Fax (780) 895-7305
P.O. Box 479, 5216-53 Street, Lamont, Alberta T0B 2R0



February 21, 2025

Mayor Barry Goertz
Village of Andrew
PO Box 180
5021 50 St.
Andrew AB T0B 0C0

Dear Mayor Goertz,

Re: Lamont Health Care Centre (LHCC) New Building Project Impact

The Board of Management of Lamont Health Care Centre wants to inform the public that Long Term Care admissions have been paused as of Nov. 27, 2024. This is a joint effort between Alberta Health Services (AHS) and LHCC to reduce occupancy ahead of an extensive modernization project starting in Spring 2025. Pausing admissions will help mitigate the potential that current residents will need to be temporarily relocated away from Lamont Health Care Centre during construction. There are currently 25 vacant beds at the site, and to ensure that all current residents remain at the facility, the site needs an additional 25 spaces to be vacated in readiness for construction scheduled to begin in April/May 2025.

Proposed Communications and Engagement

Lamont Health Care Centre and AHS will continue to provide regular updates to various stakeholders, including affected residents and their families, elected officials, and Staff, on the progress of building project and relocation of residents at different phases.

In the spirit of transparency and collaboration, both organizations (AHS and LHCC) will have coordinated responses should there be questions directed through their offices from external sources, including a centralized contacts for public queries.

Every effort will be made to keep all stakeholders informed on this matter.

Thank you,

LHCC Board Chair

Mission Statement

We believe that wholeness of body, mind and spirit is God's will for every person.
We are committed to the healing process, the promotion of health
and the provision of compassionate care to all persons.



ROYAL CANADIAN MOUNTED POLICE Box 100,
Two Hills, Alberta.
TOB 4K0.
(780) 657-2820
Trish.proznick@rcmp-grc.gc.ca



January 13, 2025

Mayor Barry GOERTZ
Box 180
Andrew, AB.
TOB 0C0

Dear Mayor GOERTZ:

RE: TWO HILLS DETACHMENT 42nd ANNUAL REGIMENTAL DINNER – MAY 1, 2025

The Two Hills Detachment is again hosting their 42nd Annual Regimental Dinner. I would like at this time to extend to you an invitation to attend this event. This function is for members of the RCMP, retired members and a few invited guests.

The Dinner will be held at the Two Hills Centennial Hall commencing with cocktails at 6:00 p.m. to be followed by Dinner at 7:00 p.m. The cost will be \$65.00 per person prior to March 15, after, \$75.00 This is also a community fund raiser for our Detachment. The dress is semi-formal attire (suit and tie) and is a stag affair. Bronze Medalist Paralympian, Sarah MELENKA, has kindly consented to be our guest speaker for the evening.

We are looking forward to having you attend our 42nd Annual Regimental Dinner and hope that you will be able to accept our invitation for May 1, 2025. We hope to hear from you prior to April 1, 2025 to confirm your attendance. Etransfer payable to trish.proznick@rcmp-grc.gc.ca If you have any questions, please feel free to contact our office (780) 657-2820.

Sincerely,

(David HENRY) Sgt.
Non-Commissioned Officer in Charge
Two Hills Detachment