

May 16, 2024

**Honourable Ric McIver**  
**Minister of Municipal Affairs**  
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[map@gov.ab.ca](mailto:map@gov.ab.ca)

**RE: May 2024 Update on Inspection Directives; MSD 008/24– Village of Andrew**

This letter is to provide the Village of Andrew’s May 2024 monthly update to Municipal Affairs in accordance with Directive 11 of Ministerial Order 008/24. Please see the chart below for a summary of actions. Agendas, minutes, bylaws and policies passed over the past month are included as separate attachments including:

- April 10 Council Meeting Agenda and Minutes
- April 10 Committee of the Whole Agenda and Minutes
- April 24 Council Meeting Agenda and Minutes
- May 8 Council Meeting Agenda
- Regional Fire Services Bylaw 2024-006
- Responsible Pet Ownership Bylaw 2024-002
- Campground Bylaw 2024-007
- Assessment Review Board Bylaw 2024-008
- Borrowing Bylaw 2024-009

Action / Directive	Progress
Directive 3 – Number of Councillors	Advertisements and a community survey are in progress with further readings of Number of Councillors Bylaw 2024-005 to be considered in June/July 2024.
Directive 6 – Assessment Review Board	Council passed Bylaw 2024-008 Assessment Review Board Bylaw and signed a corresponding contract with Capital Region Assessment Services Commission (CRASC) to enable assessment review board services to be provided by CRASC. The May 8, 2024 Council meeting minutes will show that Council also appointed the chair, members and clerk of the assessment review board; however, these minutes have not yet been approved so this confirmation will follow.

Additionally, we would like to update Municipal Affairs as to the status of the Village's 2023 audited financial statements. We recognize that this requirement is now past due and are working to get this completed as soon as possible. We anticipate being completed by the end of June, 2024 but will provide an update if any further challenges occur in having the 2023 audited financial statements prepared and approved.

Sincerely,

*Barry Goertz*      *Kylie Rude*

Mayor Barry Goertz & Kylie Rude, CAO