



Regular Council Meeting Minutes

7:00 pm February 14th, 2024
Council Chambers
Village of Andrew

The regular meeting of Council for the Village of Andrew was held in Council Chambers at 5021 - 50 Street Andrew, AB.

In attendance:

Mayor Barry Goertz
Deputy Mayor Tammy Pickett
Councillor Merwin Haight
Councillor Chris Lupul (by phone)
Interim CAO Ken Glover

Absent:

Councillor John Van Vyfeyken

1) Call to order:

- a. Mayor Goertz called the meeting to order at 7:01pm and commenced with the Land Acknowledgement.

2) Adoption of the Agenda

Mayor Goertz indicated an addition to the agenda, under Delegation a. Lamont County Emergency Services will provide an update and Village statistics.

RES 202400012

Moved by Mayor Goertz to adopt the meeting agenda as amended.

CARRIED

3) Adoption of minutes from prior meetings

- a. Council Meeting Minutes from January 10, 2024

RES 202400013

Moved by Deputy Mayor Pickett to accept Minutes from Council Meeting January 10, 2024.

CARRIED

- b. Record from Council Meeting January 31, 2024.

Since there was no quorum there were no Minutes only confirmation of a cancelled Council meeting along with information sharing and public feedback.

4) Presentation of 2022 Financial Audit (2 Attachments)

- a. Recommendation
THAT the Village of Andrew Council Move to accept the 2022 Financial Audit.

RES 202400014

Moved by Councilor Lupul to accept the 2022 Audited Financial Statements.

CARRIED

5) Appointment of 2023 Financial Auditor

a. Recommendation

THAT the Village of Andrew Council Move to appoint JMD Group LLP Chartered Professional Accountants as the Auditor for the 2023 Financial Audit.

RES 202400015

Moved by Mayor Goertz to appoint JMD Group LLP Chartered Professional Accountants as the Auditor for the Village's 2023 Financial Audit.

CARRIED

Council asked Administration to seek a timeline from JMD Group LLP on completing the 2023 Financial Audit

6) Delegations

a. **Lamont County Emergency Services**

Fire Chief Bo Moore and Deputy Fire Chief Scott Calder presented a report on Emergency Services throughout the County along with specific actioning statistics relevant to the Village of Andrew.

Specific statistics for the Andrew Fire District:

Total of 41 calls for service. Of those 41 calls for service 12 of them originated within the village of Andrew. This total calls a 41 is an increase from 29 calls from 2022 but down from 61 calls in 2021. Our average members attending those events is 2.95 members per call and an average shoot time of 15.8 minutes for those 41 calls that Andrew was tasked to attend.

7) Council Reports

- a. Updates provided by Council Lupul regarding the Emergency Management Agency meeting on Feb 1st. Councilor Haight reminded Council of the AHS Regional meetings regarding medial services. Councilor Pickett updated Council on the ASHA convention in Calgary March 10-12th which she will be attending also, she noted that Lamont FCSS is seeking a member at large from the Village of Andrew. Interested residents can apply to Council for review and consideration. Mayor Goertz encouraged the FCSS to have tickets for the Volunteer Appreciation Dinner event available at the Village office.

RES 202400016

Moved by Deputy Mayor Pickett to accept Council Reports.

CARRIED

8) Committee Report(s)

- a. Snow Removal Equipment Committee – Recommendation

RES 202400017

Moved by Councilor Haight to support the change or title and scope of Snow Removal Equipment Committee to Assets and Infrastructure Committee to advise on the management on the municipality's assets and infrastructure as it relates to

**the maintenance, capital investment, sale, and budget planning.
CARRIED**

9) Administration and Operations Reports

Verbal and written reports were provided on finance, public works, operations and administration.

10) Bylaws

a. Procedure By-law 2024-01

i. Recommendation

THAT the Village of Andrew Council Move to approve the Second Reading to Bylaw 2024-01.

RES 202400018

Moved by Deputy Mayor Pickett to approve Second Reading to Procedure Bylaw 2024-01.

CARRIED

RES 202400019

Moved by Mayor Goertz to confirm Council unanimously agrees to consider giving Bylaw 2024-01 third and final reading at this meeting.

CARRIED UNANIMOUSLY

ii. Recommendation

THAT the Village of Andrew Council Move to approve the Third Reading to Bylaw 2024-01

RES 202400020

Moved by Mayor Goertz to approve Third and Final reading to Procedure Bylaw 2024-01.

CARRIED

b. Bylaw Enforcement Officer Bylaw 2024-03

i. Recommendation

THAT the Village of Andrew Council Move to approve the First Reading to Bylaw 2024-03.

RES 202400021

Moved by Mayor Goertz to approve First Reading to the Bylaw Enforcement Officer Bylaw 2024-03.

CARRIED

ii. Recommendation

THAT the Village of Andrew Council Move to approve the Second Reading to Bylaw 2024-03

RES 202400022

Moved by Councilor Lupul to approve Second Reading to the Bylaw Enforcement Officer Bylaw 2024-03.

CARRIED

- iii. THAT the Village of Andrew Council unanimously agree to consider giving Bylaw 2024-03 third and final reading at this meeting.

RES 202400023

Moved by Mayor Goertz to confirm Council unanimously agrees to consider giving Bylaw 2024-03 third and final reading at this meeting.

CARRIED UNANIMOUSLY

- iv. Recommendation
THAT the Village of Andrew Council Move to approve the Third Reading to Bylaw 2024-03

RES 202400024

Moved by Councilor Haight to approve Third and Final reading to the Bylaw Enforcement Officer Bylaw 2024-03.

CARRIED

- c. Responsible Pet Ownership Bylaw 2024-02
 - i. Recommendation
THAT the Village of Andrew Council Move to approve the First Reading to Bylaw 2024-02

RES 202400025

Moved by Councilor Haight to approve First reading to the Responsible Pet Owners Bylaw 2024-02.

Mayor Goertz permitted discussion on the Responsible Pet Owners Bylaw 2024-02. All input from Councillors on Bylaw 2024-02 have been recorded and will be compiled and revised with feedback from the public as the Bylaw moves forward to Second Reading at a future Council Meeting.

11) Updates on Action Items

- a. Update on Natural Gas Franchise Agreement between The Village of Andrew and ATCO Gas and Pipelines Ltd. – Bylaw 2023-02
- b. Muni 101 Course for Council – Confirmed
- c. EIPS – School Building Purchase. EIPS receipt of Ministerial Letter approval of sale.

- d. Insurance Claim status for stolen village vehicle.

12) New Business

- a. Reminder - Presentation on the Minister's review of the Municipal Inspection is confirmed for the Council meeting on Wednesday February 28th.
- b. Request for \$100.00 contribution toward ACCA and Ag Society Family Day Event with hot dogs, hot chocolate, and snow sculptures.
 - i. Recommendation
THAT the Village of Andrew Council Move to approve \$100.00 contribution to the Family Day event.

RES 202400026

**Moved by Councilor Lupul to approve the Village donate \$100.00 to the ACCA toward hosting the Village's Family Day event.
CARRIED**

- c. Request for sponsorship / donation for Youth Talent Show April 5th organized by Lamont County FCSS.

RES 202400027

**Moved by Mayor Goertz to sponsor \$100.00 to the Youth Talent Show.
CARRIED**

- d. Spring Municipal Leaders Caucus (SMLC), scheduled to take place at The Westin Edmonton (10135 100 Street NW, Edmonton AB T5J0N7) from March 14-15, 2024.

RES 202400028

**Moved by Mayor Goertz to approve up to two (2) Councillors to attend the Spring Municipal Leaders Caucus session in Edmonton on March 14-15th, 2024.
CARRIED**

- e. CAO/CEO meeting scheduled for 6:00 pm on February 29, 2024, hosted by the Town of Lamont.
- f. Fire Services – Discussion to establish a fire services committee for the municipalities of Lamont County.

RES 202400029

**Mayor Goertz moved to establish a Fire Services Committee for the Village of Andrew.
CARRIED**

RES 202400030

**Mayor Goertz moved for Council to take a 10-minute break.
CARRIED**

13) Closed Session

i. Recommendation

THAT the Village of Andrew Council Move to close the meeting to the public to discussion Agenda item 13a. Legal and 13.6 Property Sale as per Section 27 and 16 of FOIP Act.

RES 202400031

Moved by Councilor Haight to go into closed session, as per Section 27 and 16 of FOIP Act, at 8:57pm.

CARRIED

RES 202400032

Moved by Mayor Goertz to move out of closed session at 9:17pm.

CARRIED

RES 202400033

Moved by Mayor Goertz to accept the Offer to Purchase Village Property Roll # 10194000.

CARRIED

14) Additional Items

RES 202400034

Moved by Deputy Mayor Pickett moved to approve and appoint Colette Ducharme to the Andrew Public Library Board.

CARRIED

15) Adjournment of meeting

RES 202400035

Moved by Deputy Mayor Pickett to adjourn the meeting at 9:21pm.

CARRIED



Mayor Goertz



CAO Kylie Rude



Deputy Mayor Pickett