



Village of Andrew - Council Vehicle Use Policy

POLICY NUMBER: 201511-25

REFERENCE:

Policy Res# 2015110149

DATE:

November 25, 2015

PREPARED BY: Mayor, Heather Tait

ADOPTED

TITLE: VILLAGE OF ANDREW - Council Vehicle Use Policy

Policy Statement:

The purpose of the Council Member Vehicle Use Policy is to outline the vehicle usage for Council members so they may carry out their entrusted duties with impartiality and dignity, recognizing that the function of council is, at all times, service to the community and the public

THE VILLAGE OF ANDREW COUNCIL SHALL ESTABLISH A VILLAGE OF ANDREW COUNCIL VEHICLE USE POLICY WITH REGARD TO THE FOLLOWING:

- Vehicle Use – Village of Andrew Council
- Municipal Vehicle Assignments
- Commuting
- Vehicle Incident Reporting
- Responsibilities

APPLIABILITY:

The entire policy applies to Village of Andrew Council, of which is agreed upon and voted for by council. Agreements are subject only to this policy that is specifically determined by the Village of Andrew Council.

VEHICLE USAGE:

1. Members of Council shall utilize the vehicle for:
 - Training
 - Courses/Education
 - Conferences
 - Seminars
 - Parades
 - And any other Village of Andrew business
2. With the exception of schedule conflicts the vehicle for council members shall be used as stated above for economic reasons by carpooling; which reduces the additional expense of individual councilor's mileage stipend.

SCHEDULE CONFLICT:

3. Should a scheduling conflict arise, then the Council member with the furthest distance is to use the vehicle 1st as per point (2) - reduction of mileage stipend.



Village of Andrew - Council Vehicle Use Policy

The purpose of this policy is to:

Ensure clarity and set criteria that, members of council adhere to the proper operation of democratic local government which requires that elected officials be independent, impartial and duly responsible to the people.

The Village of Andrew '*Council Vehicle Use Policy*' is to be reviewed and integrated into future Council's orientation process.

Members of the Village of Andrew Council agree to uphold the intent of the *Vehicle Use Policy* in good faith.

Adopted by resolution this day _____ of _____, 2015

Heather Tait, Mayor

Pat Skoreyko, CAO