

**BYLAW NO. 2004-03
of the VILLAGE OF ANDREW
in the PROVINCE OF ALBERTA**

A BYLAW OF THE VILLAGE OF ANDREW IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ESTABLISHMENT OF A COMMUNITY SERVICES BOARD AND TO OUTLINE THE DUTIES AND RESPONSIBILITIES OF SUCH BOARD.

WHEREAS, it is deemed expedient and proper pursuant to the Municipal Government Act S.A. 1994,cM26-1, as amended , and to the Family and Community Support services Act, to establish a Board for the purpose of operating a Family and Community Support Service;

NOW THEREFORE, the Council of the Village of Andrew, in the Province of Alberta duly assembled enacts as follows:

1. That there shall be a board known as the Family and Community Support services Board, hereinafter referred to as “the Board”.
2. That it shall be the responsibility of the Board to recommend to Council on policy and programs related to Family and Community Support services guidelines.
3. That the Board shall be formed consisting of seven (7) members and representation on the Board will be as follows;
 - i One member from the Council of the Village of Andrew (non-voting)
 - ii One member from Lamont County Council
 - iii Five members – four (4) from the residents of the Village of Andrew and one from the County surrounding the Village
4. The term of the Board members shall be three (3) years and all members whose term has expired shall be eligible to serve a further two (2) years before finally retiring from the Board.
5. That the Board shall elect every two (2) years a Chairperson, Vice-Chairperson and a secretary.
6. That in the event of a vacancy occurring on the Board, a replacement will be found within two (2) months of receipt of the written notice of vacancy; Council shall approve the appointment of the replacement. The person appointed to fill such a vacancy shall hold office for the remainder of the term of the position vacated.
7. That the Board shall provide for the hiring of necessary support staff for an F.C.S.S. program.
8. That the Board shall meet on dates to be set by the agreement of the members of the Board. Special meetings may be called by the Chairperson, as required.
9. That a quorum of the Board shall consist of any three (3) members.
10. Board members, with the exception of the Lamont County Council Representative, are required to attend FCSS meetings. Failure to attend three (3)

- consecutive meetings shall be cause for removal from the Board. The Lamont County Council Representative may attend meetings as deemed to be necessary.
11. That the Village of Andrew shall submit , as required, the reports and accounting forms that are required for funding.
 12. That the Village of Andrew shall submit a financial accounting that will presented at the Annual General Meeting of the Board which will be held on or before May 31st of each year.
 13. That a minute book shall be kept and minutes of all regular meetings shall be recorded therein by the secretary. Copies of all minutes shall be submitted to the Municipal Administrator of the Village of Andrew and the representative from the Council of Lamont County.

This Bylaw shall take effect on the date the Bylaw receives third and final reading.

READ for a first time this 22nd day of September, 2004 A.D.


READ for a second time this 22nd day of September, 2004 A.D.

READ for a third time and passed unanimously this 22nd day of September 2004 A.D.

Village of Andrew



Eldon Feniak, MAYOR



Pat Skoreyko, ADMINISTRATOR