

VILLAGE OF ANDREW

Policy Number: 2018-11-04

Date of Issue: November 28th 2018

Policy Subject: **New Business Recognition**

POLICY STATEMENT:

To achieve consistency in recognizing new businesses within the Village of Andrew.

PROCEDURES:

1. Provide each new business, whether they have an official grand opening or not, with a standard sized engraved plaque.
2. "New Business" is considered to be the establishment of a new business or new owners taking over an existing business.
3. Home-based businesses are not exempt from this policy; unless their primary business is affiliated with mail-order type of franchise (i.e. Amway, Tupperware, Epicure, etc.)
4. The plaque will be engraved with the current Mayor and Councillors and C.A.O's names, individually.
5. In order to be presented with a plaque at a "Grand Opening", business owners must request plaque 2 weeks prior to grand opening. Otherwise, plaques shall be made upon request.

MAYOR

CHIEFADMINISTRATIVE OFFICER